

TENDER NOTICE



NORTH SOUTH UNIVERSITY *Center of Excellence in Higher Education*

Tender No. NSU/23-24/T11

Procurement of Stationery, Toners, Cartridges, and Cleaning items

North South University is inviting sealed offers from bona fide/ reputed organisations/ business partners/ agents for supplying the items as per the following Lots at the NSU.

1. LOT NO 1-Stationery items.
2. LOT NO 2-Toner and Cartridge for printer
3. LOT NO 3-Toner for Copier
4. LOT NO 4-Cleaning Items

Interested bidders may collect a schedule of tender from **Southeast Bank Ltd. Bashundhara Branch, Dhaka-1229**, within the banking hours on all working days till **Tuesday, January 16, 2024**, by paying non-refundable amount of Taka 2,000.00 (Two Thousand) in cash for each schedule. One Bidder can participate in more than one lot, and earnest money must be submitted for each lot separately per lot.

The bidders must submit **earnest money @ 2.5%** of the quoted price of each lot in the form of a Pay Order in favor of North South University along with their offer. The sealed offer must be submitted on **Wednesday, January 17, 2024, by 2:15 p.m.** at the office of the undersigned. The offers will be opened at **2:30 p.m. on the same day**. Representatives of the participating bidders may remain present at the time of opening the bids. NSU authority reserves the right to accept or reject any or all the tenders without showing any reason.

Director, Internal Affairs
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